

# VELAMMAL INSTITUTE OF TECHNOLOGY

Approved by AICTE New Delhi, Affiliated to Anna University Chennai  
CSE, ECE, EEE, IT, MECH Accredited by NBA, NAAC  
"Velammal Knowledge Park", Chennai - Kolkatta Highway, Ponneri - 601 204

12/12/2023

## CIRCULAR

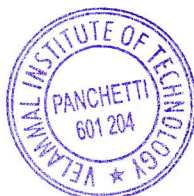
### SC/ST WELFARE COMMITTEE

The SC/ST Cell plays a crucial role in ensuring that the constitutional rights of these individuals are safeguarded, including the right to equality, prohibition of discrimination, and equality of opportunities.

Constituting an SC/ST Cell in accordance with the guidelines of the All India Council for Technical Education (AICTE) demonstrates a commitment to promoting equality and addressing the specific needs of students, staff, and faculty members belonging to SC/ST communities.

#### **The main objectives of the SC/ST Cell typically include:**

- 1. Resolving Affairs and Problems:** The cell is responsible for addressing and resolving all affairs and problems related to SC/ST students, staff, and faculty members.
- 2. Safeguarding Constitutional Rights:** The SC/ST Cell ensures that the constitutional rights of SC/ST individuals are upheld and protected within the college or institution.
- 3. Promoting Equality of Opportunities:** One of the key objectives of the SC/ST Cell is to promote equality of opportunities for SC/ST students, staff, and faculty members.



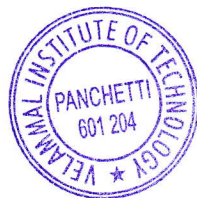
**4. Awareness and Sensitization:** The cell may conduct awareness programs, workshops, and sensitization sessions to educate the college community about issues related to caste-based discrimination, social justice, and inclusivity.

**5. Monitoring and Reporting:** The SC/ST Cell may also be responsible for monitoring the implementation of policies and programs related to SC/ST welfare and reporting any instances of discrimination or violation of rights to the appropriate authorities.

Overall, the SC/ST Cell plays a vital role in promoting diversity, equity, and inclusion within educational institutions and contributes to creating a more just and equitable society.

A committee with the following faculty members/officers is constituted to redressal of grievances

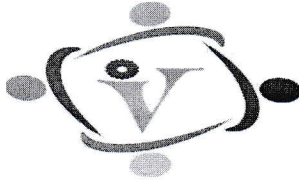
S.NO	NAME	DESIGNATION	POSITION
1	Dr. N. Balaji	Principal	Chairperson
2	Dr. S. Soundararajan	Vice Principal	Vice Chairperson
3	Mr. K. Kalaivanan	AP/English	Member
4	Mr. K. Kalaiselvan	AP/Mech.	Member
5	Ms. P. Abirami	AP/AI&DS	Member
6	Mr. T. K. Senthil	System Admin	Member
7	Ms. Divya	Admin Staff	Member



Copy to:

1. All concerned members
2. Wide Publicity among students
3. College and Department notice board
4. All the department HOD's and Staff Room

  
Principal  
Velammal Institute of Technology,  
Velammal Gardens  
Panchetti Village & Post, Ponneri (Tk)  
Thiruvallur (Dist) - 601204



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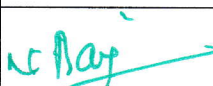

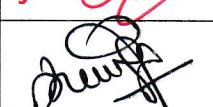
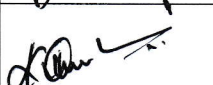
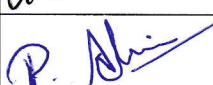

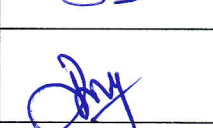
## SC/ST COMMITTEE - MINUTES OF MEETING

14/12/2023

The SC/ST Welfare Committee convened on 14/12/2023 at 11.30 AM, Chaired by Dr. N. Balaji, along with committee members. Here are the minutes of the meeting:

1. Dr. N. Balaji opened the session by discussing strategies to effectively address grievances, emphasizing the creation of a secure and inclusive environment for all SC/ST students.
2. The committee deliberated on various concerns regarding grievances harassment and discrimination faced by SC/ST students reviewing reported incidents and actions taken since the last meeting.
3. It was unanimously agreed to bolster efforts in promptly investigating and resolving complaints, extending support to affected individuals and implementing proactive measures to prevent recurrence.
4. Action points were distributed among members, encompassing the refinement of complaint management protocols, organizing awareness programs on harassment prevention and ensuring the utmost confidentiality and sensitivity in complaint resolution processes.



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