



VELAMMAL
INSTITUTE OF TECHNOLOGY
Chennai - Kolkatta Highway, Panchetti, Ponneri



Ref: Velammal I Tech/Odd Semester/Anti-Ragging/2024-2025/02

Date: 28.09.2024

CIRCULAR

Kind Attn: All the Anti-Ragging squad members

Anti-Ragging squad members meeting is scheduled on 30.09.2024(Monday) at 2.00 pm in Principal Sir's chamber. All the Anti -Ragging squad members are requested to attend the same without fail.

Agenda:

1. Roles and responsibilities of Anti-Ragging squad members
2. Monitoring first year students
3. Safety and security of Hostel and college transport students
4. Patrol duty of squad members & report submission
5. Others-if any


Principal

Cc: Director sir Desk, Advisors, VP, All HoD'S, Librarian, Admin Manager, Cashier, Transport Manager, Canteen Manager, Maintenance, Hostel Warden, PED'S, Exam cell, Security & File



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INSTITUTION'S
INNOVATION
COUNCIL
(Mastery of 1000 Innovations)

Date : 03.10.2024

Minutes of the Meeting for the Anti-Ragging Squad
Meeting Date: 30.09.2024 (Monday) , Time: 02.00pm
Venue: Board Room, Main Block

Dr.N.BALAJI, Principal, Nodal officer of the Anti-Ragging committee welcomed the members of Anti-Ragging squad and the following points were discussed.

1. The Nodal officer affirmed that the Anti-Ragging committee will be coordinating with Anti- Ragging squad. As an extension of maintaining safe and secure environment in the college campus, the squad members are requested to adhere the duty schedule and perform their duties.
2. Members of the squad are requested to be vigilant and ensure that there are no incidents of ragging.A periodical report of the visit has to be submitted to the coordinator, even if there is no incident is reported.
3. In case,if any ragging incident is observed or reported by the students, it should be communicated to the Anti-Ragging committee.The nodal officers of the committee will initiate further proceedings after verifying the facts.
4. It was insisted that the members to continue the practice of surprise visits to the Hostels, canteens, mess, cafeteria and other locations and send report after every visit.The squad members are also advised to educate the students about the ill effects of ragging through class coordinators.
5. The names and contact numbers of nodal officer, coordinator and squad members have to be displayed in the college website, college and hostel premises and also in student identity card to enable students to contact anytime.
6. Anti-Ragging squad is strengthened with the addition of new members in the academic year (2024-2025)
7. Nodal officer, Dr.S.SOUNDARARAJAN,Vice Principal, advised the squad members to follow the instructions as directed by the Principal.As the closure of the meeting, nodal officers thanked the squad members for their fullest support and coordination.The meeting was adjourned at 3.00 pm.


Principal