



VELAMMAL
INSTITUTE OF TECHNOLOGY
Chennai - Kolkatta Highway, Panchetti, Ponneri



INSTITUTION'S
INNOVATION
COUNCIL
(Ministry of HRD initiative)

21.06.2024

CIRCULAR

Attn. SC/ST Welfare Committee Members:

A meeting is scheduled on 24.06.2024 in the principal's chamber at 11.30 a.m. All the members of internal complaint committee are informed to attend the meeting without fail.

PRINCIPAL
Dr. N. BALASUBRAMANIAN, M.B., Ph.D.,
PRINCIPAL
VELAMMAL INSTITUTE OF TECHNOLOGY
PANCHETTI, THIRUVALLUR (DIST.) - 601 204

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Chennai - Kolkatta Highway, Panchetti, Ponneri



INSTITUTION'S
INNOVATION
COUNCIL
(Ministry of HRD, Government of India)

SC/ST COMMITTEE –


MINUTES OF MEETING

24.06.2024

The SC/ST Welfare Committee convened on 24.06.2024 at 11.30 a.m, Chaired by Dr.N.Balaji, along with committee members. Here are the minutes of the meeting:

1. Dr. N. Balaji began by outlining efficient grievance resolution techniques and emphasized the need to provide a safe and welcoming atmosphere for all SC/ST students.
2. After reviewing reported incidents and actions taken since the previous meeting, the committee discussed a range of grievances regarding harassment and discrimination experienced by SC/ST students.
3. There was general consensus to increase the amount of work done to swiftly look into and handle complaints, provide assistance to those impacted, and take preventative action to ensure that they don't happen again.
4. Action points were distributed among members, encompassing the refinement of complaint management protocols
5. Organizing awareness programs on harassment prevention and ensuring the utmost confidentiality and sensitivity in complaint resolution processes.

| S.NO | NAME | DESIGNATION | POSITION |
|------|----------------------|----------------|------------------|
| 1 | Dr. N. Balaji | Principal | Chairperson |
| 2 | Dr. S. Soundararajan | Vice Principal | Vice Chairperson |
| 3 | Mr. K. Kalaivanan | AP/English | Member |
| 4 | Mr. K. Kalaiselvan | AP/Mech. | Member |
| 5 | Ms. P. Abirami | AP/AI&DS | Member |
| 6 | Mr. T. K. Senthil | System Admin | Member |
| 7 | Ms. D. Divya | Admin Staff | Member |


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