



CIRCULAR

Date: 12.06.2026

Subject: Constitution of Grievance Redressal Cell (GRC) for 2026–2027

In accordance with the guidelines of the All India Council for Technical Education (AICTE) under the Establishment of Mechanism for Grievance Redressal, the Students Grievance Redressal Cell (SGRC) has been constituted at the college level for the academic year 2026–2027.

The cell aims to provide students with an effective mechanism to address and resolve grievances related to academic, administrative, or personal matters.

Members of the Grievance Redressal Cell

We are pleased to announce the following nominations as members of the SGRC for the tenure of one year (2026–2027):

S. No	Name	Designation	Position
1	Dr. N. Balaji	Principal	Chairperson
2	Dr. S. Soundarajan	Vice Principal	Secretary
3	Dr. B. Balamurugan	First Year – HOD	Members
4	Dr. P. Mahadevi	Assistant Professor	Coordinator
5	Mr. G. Justin Brierly	Assistant Professor	Member
6	Ms. K. Kavitha	Assistant Professor	Member

Student Representatives

S.No	Name	Year	Department
1	Suruthi	III	CSE
2	Kanitha	II	AIDS
3	Keerthika	III	CSE
4	Rithika	II	ECE
5	Navin Kumar	IV	IT

Grievance Submission Procedure

Students are informed that grievances can be submitted through the following modes:

Online Mode:

Visit the Grievance Submission Portal on the college website at:
<https://velammalitech.edu.in/grievances-redressal-committee/>

Offline Mode:

Submit a written application at the designated complaint boxes located at:

- Main Block (near Reprography Shop)
- College Canteen

All grievances will be handled with utmost confidentiality, and necessary actions will be taken to ensure resolution in a timely manner. Students are encouraged to utilize the services of the **SGRC** for redressal of any concerns they may have.


PRINCIPAL

Principal
Velammal Institute of Technology
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